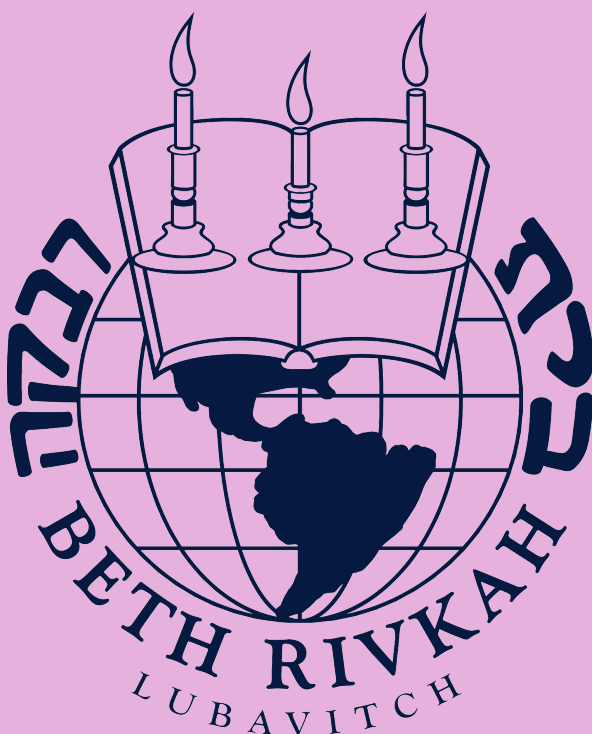




# High School Department **Handbook**

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Parent & Student Grades 9-12



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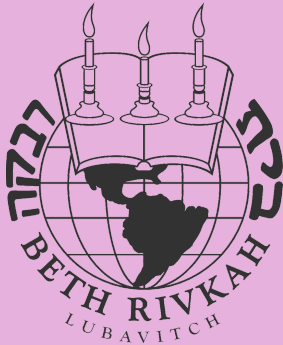
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2025-2026

**Beth Rivkah Schools**

310 Crown St.

718-735-0770



# A Message From The Principals

Dear Students, שתחיו,

Welcome to Bais Rivkah High School! תשפ"ו

Bais Rivkah High School is committed to providing every student with an optimal חינוך based on תורה and חסידישע values.

It is our goal to create a positive dynamic in the school, which will afford our students with every opportunity for personal growth and academic progress.

Along with the זכות of being a student in the Rebbe's school, comes an אחריות to live up to the expectations of being a חב"ד.

This handbook serves as an outline of all guidelines and policies for a Bais Rivkah High School student.

Please review this handbook and sign the last page. This will confirm that you are aware of your responsibilities and agree to adhere to Bais Rivkah High School expectations. We are happy to discuss any questions you may have.

May you continue to give נחת to the Rebbe, your parents, and teachers.

Wishing you a happy and successful year בגשמיות וברוחניות.

בברכת כתיבה וחתימה טובה,

Mrs. M. Heber  
High School Principal

Mrs. B. Klein  
Director of General Studies

Mrs. S. Marasow  
9th Grade Principal

Mrs. T. Katzman  
10th Grade Principal

Mrs. B. Brook  
11th Grade Principal

Mrs. F. Kesselman  
12th Grade Principal



# School Expectations

Respect is the foundation for all rules and policies established in Bais Rivkah High School.

**Respect** for תורה values

**Respect** for yourself

**Respect** for faculty

**Respect** for learning

**Respect** for time

**Respect** for your peers

**Respect** the school and classroom environment

## School Decorum:

- Students are expected to behave in a respectful, appropriate, and safe manner, in line with Bais Rivkah values.
- Students should arrive to class on time and prepared with the necessary books and supplies.
- Drinking, eating, or chewing gum is not allowed in class.
- Students are expected to treat school property with respect and to clean up after themselves at all times.
- A student who is asked to leave the classroom because of unacceptable behavior is required to report to the grade secretary.
- Inappropriate, unsafe, or disruptive behavior may result in suspension.
- Only Jewish books by *frum* authors may be brought to school. Secular books will be confiscated.

## Safety Protocols:

- Students may only leave the building with permission and a pass from the secretary.  
**Exiting the building without signing out is a serious safety violation and is grounds for suspension.**
- The roof is off limits to students at all times.
- Fire drill and lockdown procedures must be adhered to.
- Security will not accept unauthorized food deliveries. No outside food orders.

# School Uniform



## Skirt

- The official BRHS green uniform pleated skirt that fully covers the knees at all times.

## Uniform Blouse

- White button-down blouse or white blouse collar with the Bais Rivkah logo on the collar.
- The second button from the top must be buttoned. If necessary, a snap should be added.
- Collarbones and elbows must always be covered.

## Hosiery

- Solid black hosiery must be worn.
- Solid black, white, or gray socks are permitted on top of hosiery.
- Socks may not have pictures or logos.

## Shoes

- Solid black shoes or boots only.
- Shoes and boots should be appropriate and conservative.
- The following footwear may not be worn in school:  
Sneakers, sandals, slippers, backless shoes, heeled shoes

## Jewelry

- Earrings should be refined and appropriate for a Bais Rivkah student.
- Only one earring may be worn on each earlobe.

## Sweater/ Vest

- The uniform sweater or vest must always be worn over a blouse or collar.
- A solid black cardigan of standard length may be worn on top of the uniform sweater.
- Hoods, words, and graphics are not permitted.

## Hair

- Hairstyles should be refined and appropriate for a Bais Rivkah student.
- Hair longer than shoulder length must be tied back in a ponytail.
- Natural hair color only

## Other

- Make-up is not allowed.
- Clear nail polish only
- Nail tips or long nails are not permitted.
- Backpacks and school supplies should be of conservative style.
- Jackets and coats should be refined and appropriate for a Bais Rivkah student.
- Jean jackets are not allowed.

## Uniform Purchasing Options

The Bais Rivkah Uniform Shop - [thebruniformshop.com](http://thebruniformshop.com)  
Little People's - 324 Kingston Ave - (718) 773-8161  
Fraylich School Uniforms - [fraylichschooluniforms.com](http://fraylichschooluniforms.com)





# Dress Code Policy

Bais Rivkah High School students are expected to dress according to Bais Rivkah uniform guidelines. Students with a uniform infraction that cannot be resolved in school must go home to resolve the infraction. The student must sign in with her grade principal upon returning to school and she will be marked late.

Following the first and second uniform infraction, the student and parents will receive an email.

After the third infraction, the student will be sent home and marked absent for the day.

After the fourth infraction, a parent meeting will be required in order for the student to return to school.

Each dress code infraction will result in a five-point deduction from the student's dress code grade.

Infraction	Resolution
Sweater	Sweater will be held until the last day of school.
Earrings	Earrings will be held until the last day of school.
Hair	Infraction must be resolved immediately. Ponytail holders are available at the office.
Nails	Nail polish remover is available at the office. If nail polish cannot be removed in school, the student must go home to resolve the infraction. Note: Please see your grade principal to discuss exceptions for <i>simchos</i> - <b>prior</b> to the <i>simcha</i> .
-Collar -Skirt - Hosiery or footwear	Students must go home to resolve the infraction.

# School Supplies



Students are required to come to all classes prepared with their own ספרים, books, and supplies.

Students should not rely on borrowing supplies from other students.

It is recommended that ספרים and supplies be labelled with the student's name and grade.

## All Students Need:

- חת"ת
- תניא (in addition to a חת"ת)
- מחזור
- סידור (Tzivos Hashem סידור recommended)
- Basic supplies:
  - Notebooks
  - Loose-leaf
  - Pencils
  - Pens
  - Highlighters
  - Ruler
  - Two-pocket folders (for handouts)

## Additional Supplies:

### Grade 9:

- ליקוטי שיחות Dictionary
- Graphic Calculator TI-84 Plus CE
- The Olami Dictionary - המילון העולמי - Available at Sosover Seforim Place

### Grade 10:

- 1- inch binder
- ליקוטי שיחות Dictionary
- Graphic Calculator TI-84 Plus CE
- The Olami Dictionary - המילון העולמי - Available at Sosover Seforim Place

### Grade 11:

- Graphic Calculator TI-84 Plus CE
- The Olami Dictionary - המילון העולמי - Available at Sosover Seforim Place

## List By Grade: ספרים

### כתה י"א

- חומש ויקרא מקראות גדולות המאור
- חומש בראשית המאור H-Level class needs
- נביא ירמ' מקראות גדולות עם מלבי"ם
- קיצור שלחן ערוך עם פסקי אדה"ז
- תנ"ך-Koren Edition preferred: small

### כתה ט'

- חומש שמות מקראות גדולות מהדורת צוקער, Artscroll Mesorah
- נביא מלכים א' - ב' מקראות גדולות פאר והדר
- ליקוטי שיחות חלק א'

### כתה י"ב

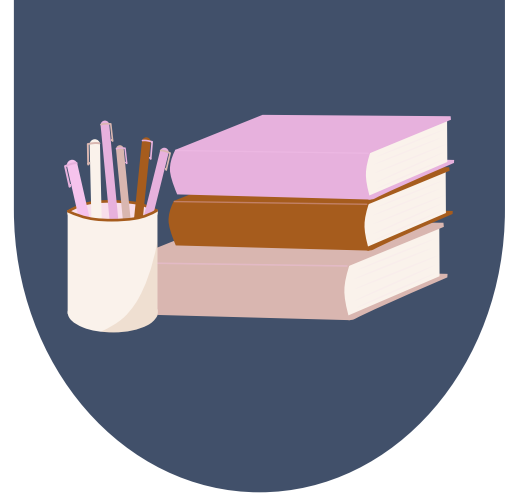
- חומש דברים מקראות גדולות המאור
- חומש בראשית המאור H-Level class needs
- קיצור שלחן ערוך עם פסקי אדה"ז

### כתה י'

- חומש במדבר מקראות גדולות מהדורת צוקער Artscroll Mesorah; Hebrew, small is ok
- נביא ישעי' מקראות גדולות
- קיצור שלחן ערוך עם פסקי אדה"ז

\*Students may be asked to purchase additional study aids over the course of the year.  
Books for required reading will be announced over the course of the school year.

# School-Loaned Textbooks



In addition to ספרים and basic supplies, students are loaned textbooks and workbooks provided by the school.

Books will be distributed on Student Orientation Day.

As books are reused from year to year, they must be returned in good condition at the end of the school year, to the designated book drop-off location.

If a book is lost or not returned, a replacement fee will be charged, based on the cost of the book and service required to replace it.

## **Book Fees:**

Regent Booster/ Hardcover Book: \$35

Softcover ELA Book: \$10

Student Workbook: \$25

Book fees should be paid in cash only.

If a book is not returned and the fee remains unpaid, the students report card will be withheld until the payment is resolved.

12<sup>th</sup> Grade Students can only receive their diplomas once all of their loaned books are verified to have been returned.

In order to receive books at the start of the school year, all books from the previous year must be returned.



# Daily Schedule

	Sunday	Monday-Thursday	Friday
Breakfast		8:15-8:30	8:15-8:30
שחרית	9:00-9:30	8:30-9:20	8:30-9:15
1st period	9:30-10:10	9:30-10:09	9:15-9:55
2nd period	10:10-10:50	10:11-10:50	9:55- 10:35
Recess/Break	10:50-11:00	10:50-11:03	10:35-10:40
3rd period	11:00-11:40	11:05-11:44	10:40-11:20
4th period	11:40-12:20	11:46-12:25	11:20-12:00
Lunch Break		12:25-1:03	
5th period	12:20-1:00	1:05-1:44	
מנחה		1:44-1:49	
6th period		1:51-2:29	
7th period		2:31-3:10	
Recess		3:10-3:23	
8th period		3:25-4:04	
9th period		4:06-4:45	



# הנהגה בתפילה

- שחרית is an integral part of our day. Students are expected to daven both שחרית and מנחה in school daily.
- Proper הנהגה in תפילה is an essential component of the education of our students. Students are expected to show respect and exercise appropriate decorum in the shul.
- Students must be present in *shul* by 8:30 a.m. and may not leave the *shul* until dismissed.
- A student who is not in the *shul* at 8:30 will be marked late.
- Students will receive six 5-minute *shul* passes per term. Students who need to leave the *shul* during *davening* must present a *shul* pass to a grade principal or secretary at the door.
- Students will be designated an assigned seat for the year. Students should remain in their assigned seat until dismissal from *shul*.
- Each student must bring her own *siddur* to *davening*. A student who leaves the *shul* after 8:30 to get a *siddur* will be marked late.
- Adherence to the abovementioned rules will be reflected in the תפילה grade at the end of each semester.
- During מנחה, students must remain in the classroom until the bell rings.



# Attendance

Consistent attendance is vital for a student's academic, social, and emotional success. Absences should only occur due to extenuating circumstances.

The school must be informed if a student will be absent and the reason for the absence.

Students are required to make up all classwork, homework, or exams that were assigned during their absence.

## **Absences to School:**

Students may be absent up to five days a semester without it impacting their grade.

**Absences exceeding this amount will impact the student's course credit eligibility for the semester (see page 17).** This count includes but is not limited to sick days, appointments, and family obligations.

Please reach out to your daughter's grade principal to discuss extenuating circumstances that require recusal.

**Please note:** Missed classes during times that out-of-town students are not expected in school do not count toward their attendance percentage (see out-of-town student policies on page 14 for further details).

## **Absences to Class:**

Each class that is cut (missed without approval) will result in a five-point deduction from the student's school rules grade.

Excessive cuts will result in a meeting with a parent.

A student who wishes to be excused from class for a special activity must receive **prior** permission from their grade principal.

If a student leaves the classroom without a pass, or leaves the room for over 10 minutes, it will be considered as a cut.

## **Absence and Infraction Notification:**

Notification emails are automatically generated when an absence or infraction is recorded in order to facilitate seamless parent-student communication. If there is any information in regard to the recorded absence or infraction that you would like us to be aware of, please contact your daughters grade principal.

# Lateness



## **Lateness to School:**

For the safety of our students, it is essential that the administrative and office staff are aware of who is in the building at all times. Students arriving late are required to sign in by their grade secretary upon arrival.

**A student will be marked absent for the day until she signs in with the secretary.**

Students will not be allowed to sign in to school after 9:30 a.m. without prior permission from the grade principal.

Each student will receive eight 10-minute late passes per term. Late passes are valid until 9:30 a.m.

Students who have permission to come late and/or leave early on an ongoing basis will receive a personalized laminated pass to present to the secretary upon arrival.

Please note: TOOTs who need to make personal arrangements should be in contact with their grade principal (please see TOOT student policies on page 15).

A student who arrives late without a pass is required to serve one detention per 30 minutes of late arrival. **Detention will take place on Sundays** after school in Room 208. Ten unresolved detentions may result in a suspension from school.

**If detentions remain unresolved by the end of the term, it will result in a failing grade in school rules for both departments.**

## **Lateness to Class:**

Punctuality is key for a productive learning environment. Students are expected to be in class when the bell rings. A student who is late to class must receive a note from the grade secretary in order to enter class.

Students are expected to come prepared with necessary books and materials. A student who leaves class to get the necessary books and materials will be marked late upon return to class.

Each unexcused lateness to class will result in a 2-point deduction from the student's school rules grade.

Arrival to class more than ten minutes late is considered a cut. Students may not join class and should report to their grade secretary.



# Early Dismissal

## Early Dismissal Requests:

Prior permission from a grade principal is required for a student to leave school early. Parents should request permission a day in advance by emailing the grade principal.

1. TOOTs eligible for 4:05 dismissal will have a designated phone box labeled with their names. Phones should be placed in the TOOTs box daily and picked up at the main office upon dismissal. On Friday and Sunday, TOOT phones will be unlocked at regular dismissal times.
2. If a student has prior permission to leave early, the grade secretary will transfer her phone to the main office.

**Students leaving early are required to sign out at the main office.** They will receive an exit pass that must be presented to the guard in order to leave the building.

For an unplanned early leave (i.e. not feeling well), the student must call home for parental permission to leave. If permission is granted, the student will receive a pass to receive her phone from Mrs. Axelrod at the main office.

With the exception of extenuating circumstances, phones for students with an unplanned early leave will be unlocked **in between periods only**.

**Please note:** Leaving early twice will be considered as one daily absence.

## Friday Dismissal for Out-of-town Students:

Out-of-town students who go home for Shabbos may sign out early on Friday only when standard time is in effect. When daylight savings time begins, students are expected to remain in school until dismissal.





# Technology

- Students who have a phone are required to hand it in upon arrival. They will be returned upon dismissal. Parents should contact the grade principal to inform them if their daughter does not have a phone. If circumstances change, the grade principal must be informed.
- If a phone is brought to school but is not handed in, the phone will be confiscated for 48 hours.
- All other technological devices, including but not limited to Apple watches, may not be brought to school. Unauthorized technological devices will be confiscated for the remainder of the year.
- If a student hands in a non-operating phone, the phone will be confiscated for the duration of the year. The student will be asked to leave school, and a parent meeting will be mandated prior to readmission in conjunction with a \$250 fee. This fee will be kept in escrow until the end of the school year and will be returned if there is no further technology infraction for the duration of the year.
- Kphone policies will be sent via email.
- Students are expected to only engage in appropriate use of technology. Students are strongly discouraged from participating in any social media platforms, including, but not limited to, Instagram, Snapchat, BeReal, and TikTok.

## Cyberbullying:

- **Bais Rivkah High School has a zero-tolerance policy for cyberbullying.** Digital media harassment, bullying, intimidation, or hurt to a fellow student or faculty member in any way will be dealt with appropriately.
- Students who are aware of a cyberbullying incident are encouraged report it to a responsible adult.
- Over the course of the upcoming year, the school will be providing education on healthy technology use.

# Out-of-Towners



## Residence

Out-of-town students may stay at the Bais Rivkah dorm or at the residence of a family member. Any other arrangements **must** be pre-approved by Mrs. Heber.

## Travel

### תשרי policy:

- Out-of-town students who do not typically go home for שבת are permitted to miss school the week of ימי תשובה.
- Students who regularly go home for שבת are expected to be in attendance the week of עשרת ימי תשובה.
- Students from overseas should speak to their grade principal.

### חנוכה policy:

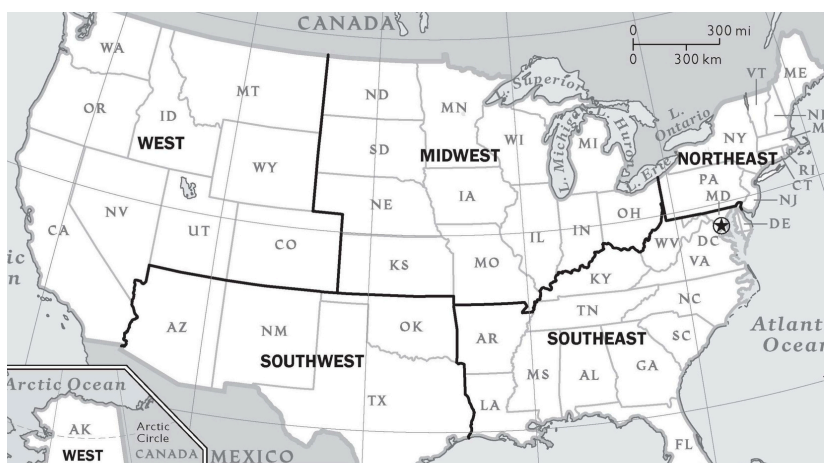
- Out-of-town students who live overseas are permitted to miss school for the full day before חנוכה break.
- All other out-of-towners are permitted to leave at 12:30.

### פסח Break:

- All out-of-town students are expected to be in attendance for the full day before פסח break. There are no exceptions.

### שבועות and פורים, Midwinter:

- Overseas Students: Absence will be excused for the full day before vacation.
- Northwest, Southwest, and West Coast: Dismissal at 12:30 p.m.
- Southeast and Midwest: Dismissal at 3:10 p.m.
- Northeast and Canada: Students who travel home every שבת are expected to stay the full day. Students who do not go home for שבת can leave at 3:10 p.m.



Though out-of-town students have more approved days off than local students, **they must complete all necessary coursework to be eligible for course credit** (see page 17).

If there are any questions or particular circumstances that need to be addressed, please be in touch with your daughter's grade principal.

# Traveling Out-of-Towners



We recognize the special commitment and effort of our traveling students who commute daily to school in order to receive a חסידישע חינוך.

## Arrival to School:

We understand that students who commute to school or take public transportation may face challenges arriving to school in time for *davening*. Parents of students in this situation should please contact their daughter's grade principal to arrange a personalized plan. **Principal approval is required** for a student to be allowed to arrive late.

## Dismissal:

Students who live in the following areas have the option to leave school at 4:05 p.m. on Monday through Thursday:

- Queens
- Five Towns
- Long Island
- Any other location that is a 60+ minute drive from Crown Heights (without traffic)

Students who meet the criteria above and choose to leave early must enroll in an Ivrit course designed for travelling out-of-town students. Further details about the course will be provided via email to eligible students.

## Please note:

- Fourth period ends at 4:05 p.m. each day. Students who have permission to leave early may not leave earlier than 4:05. **No exceptions will be made.**
- Due to scheduling constraints, traveling out-of-town students enrolled in P3 or modified classes may need to take classes during last period to ensure they receive sufficient course credit.



# Academic Requirements

Students are required to attend all scheduled courses and complete all necessary course work in both departments throughout all four years of high school in order to earn a diploma.

## Hebrew Department Diploma:

There are three diploma tiers in the Hebrew Department:

Tier	Class Level:	Course Requirements	Gemer Track:
הצטיינות	Level 1 for 3+ years	Average of 90 and up	Track A
סיימה	Levels 1, 2, and 3	Average of 70 and up	Tracks A or B
למדה	Levels 1, 2, 3, or modified program	65 to 70 average	Tracks A, B, or C

Students who are eligible for a סיימה, or הצטיינות diploma will receive a תעודת כבוד designation on their diploma if they achieve a 90 plus average on all subjects.

Gemer Tracks	Track A	Track B	Track C
	Text and questions in Hebrew	Translated text and questions	Gemer questions are taken from the review sheet

## English Department Diploma:

There are three diploma tiers in the English Department:

Tier	Regent Requirements	Minimum Score
Advanced Regents	3 Science 3 Math 2 History 1 ELA 1 Hebrew Language	65
Regents	2 Science 2 History 2 Math 1 ELA 1 Hebrew Language	65
Local	1 Science 1 Math 1 ELA 1 Global Studies 1 US History	65 (55 for students with IEP)

As of the 2025-2026 academic year, all students enrolled in Algebra II and Chemistry classes are required to take the Regent.

Diploma Endorsement: Students who are eligible for a Regents, or advanced Regents diploma will receive an honors designation on their diploma if they achieve a 90 plus average on all required Regent exams.



# Course Credit Eligibility

To receive course credit, students must meet attendance requirements **and** earn passing scores on all required exams and assessments.

## 1. Attendance Requirements:

Students are required to attend a minimum **90%** of all courses in each semester.

- If a student misses more than 10% of a course, she is required to complete additional coursework in order to be eligible for course credit. This 10% count includes: daily absence, late sign-in to school, early sign-out from school, cuts, etc.
- If a student misses more than 25% of a course, aside for completing additional coursework, the student may also be required to take additional classes or tutoring sessions. An individual plan must be made with the grade principal.
- A \$25 fee is required for each make-up assignment.
- The number of times a subject takes place each week determines the number of course absences permitted that semester.

	Course absence cannot exceed	Additional coursework required	Additional coursework required. Additional classes/tutoring may be required
2 x week class	5 periods	6 - 10 absences	11 + absences
3 x week class	6 periods	7-14 absences	15 + absences
4 x week class	8 periods	9-19 absences	20+ absences
5 x week class	10 periods	11-24 absences	25+ absences

## 2. Exam and Assessment Scores:

Students must receive a passing grade of 65 and above to be eligible for course credit.

If a student does not achieve a passing grade, a meeting should be scheduled with the grade principal to discuss support options and a plan forward.

### Course Make-Up Work

- Students can make up course work from first semester until the day before Pesach break.
- Students can make up course work from second semester until the designated make-up day:
  - Local Students: Thursday, August 28, 2025
  - Out-of-Town Students: Wednesday, September 3, 2025

If a student completes coursework after the make-up deadline has passed, **an "L" will be added to the transcript next to the new grade**, indicating that the course was completed beyond the deadline.



# Tests & Exams

The staff at Beis Rivkah High School understands the effort and investment required for students to complete course and exam requirements, and the pressure this may entail. Therefore, our test schedule is structured to make this process as manageable as possible. A maximum of three tests will be scheduled per week. A test calendar will be distributed monthly.

## **Make-Up Tests:**

Students are expected to take tests on the scheduled day. Students with an approved absence on a test day can take a make-up test for full credit. Students with an unapproved absence on a test day can take a make-up test and receive up to 90 percent credit.

Tests that are not made up within a month will be averaged as a zero. A limit of three make-up tests is permitted per term.

All make-up tests will be administered Monday and Wednesday in Room 208 straight from school. A \$25 fee will be required for students to take a make-up test. Student should reach out to their grade secretary in advance to schedule a make-up time.

## **Academic Integrity:**

Honesty and integrity are of utmost importance. Academic dishonesty and plagiarism will result in a disqualification of the exam or assignment.

## **Artificial Intelligence:**

All assigned homework, reports, and projects submitted must be the student's original work, written solely by them.

Students are not permitted to submit work that has been generated, written, or manipulated by AI or similar technologies. All sources used for research must be cited.

Violation of this policy may result in failure of the assignment or course, or further disciplinary action.

Faculty members may use AI detector tools to discern if student work has been manipulated by AI in any way.



# Protocol for Midterms, Finals & Regents

## Student Expectations on Major Exam Days:

- Students are expected to arrive at school on time.
- Students who arrive at school after *davening* will not be allowed take the midterm, final, or Regent.
- Students must be in proper uniform in order to be able to take the exam.
- Studying during *davening* or class will result in a five-point deduction on the exam.

## Please Note:

- There will be regular morning sessions on midterm days.
- During finals season, students who arrive late to davening will receive a five-point deduction on their final.

## Absence Policy:

- Midterms and Finals may not be administered in advance of the designated date and time.
- Absent students may only take the midterms and finals on the designated make-up dates.

## Absence Deductions

Reason for Absence	Deduction
Absence approved based on principals' discretion	None
Absence without approval	20 points

# End-of-Term Grading Policies



Term Average (Including exam grade)	Midterm/ Final Grade	Policy
Pass 65 and above	Fail	<ul style="list-style-type: none"> <li>• Student must retake the exam.</li> <li>• A ten-point deduction will be applied to the new final grade.</li> <li>• Upon retaking the exam: <ul style="list-style-type: none"> <li>◦ Student with an average of above 80 will receive a numerical grade on the report card.</li> <li>◦ Student with an average of 65 to 70 can only receive a P on the report card.</li> </ul> </li> <li>• Student who does not retake the exam receives an INC.</li> </ul>
Fail 55 to 64	Pass	<ul style="list-style-type: none"> <li>• Student must make up the course credit to receive a P on the report card.</li> <li>• Student who does not make up the course work receives a numerical failing grade.</li> </ul>
	Fail	<ul style="list-style-type: none"> <li>• Please discuss with the principal.</li> </ul>
Fail Under 55	Pass/Fail	<ul style="list-style-type: none"> <li>• Please discuss with the principal.</li> </ul>





# צרכי ציבור

## Requirements

	Organization	Required Hours
<b>9th &amp; 10th Grade</b>	Best Buddies (a division of MyShliach)	25 weeks At least one hour a week
	HOO	25 weeks At least one hour a week
	Friendship Circle	25 weeks At least one hour a week
	Mesibas Shabbos	As required by the organization
<b>11th Grade</b>	Bikur Cholim	25 weeks At least one hour a week
	Kimpeturin	25 weeks At least one hour a week
	MyShliach	25 weeks At least one hour a week
	My Extended Family	As required by the organization
	7/11 or JEP	As required by the organization
	Friendship Circle* (This option is only applicable to students who volunteered in the 10th grade and are continuing with the same family)	25 weeks At least one hour a week
<b>12th Grade</b>	HOO	12 hours
	MyShliach	12 hours



# Summer Guidelines

On many occasions the Rebbe has stressed the importance of utilizing the summer months in a positive way. The Rebbe explained that although summer experiences only last two months, it has a major impact on a students' personal growth in the coming year. Consequently, following the Rebbe's הוראות, the school has established specific guidelines for the summer.

**Below are the Bais Rivkah High School summer guidelines for each grade:**

Grade	Overnight Camp	Out-of-town Day Camp
9	May attend as a camper	Not permitted for 9th grade
10	Encouraged to attend as staff member or a camper  May join approved travelling program	Not permitted for 10th grade. Exceptions may be made with the approval of the grade principal, if the following conditions apply: <ul style="list-style-type: none"> <li>A camp which is directed by parents, sibling or an aunt/uncle, and the student will be living in the home of the relative.</li> <li>A camp under the direction of a classmate's parents, and the student will live in the home of the director.</li> </ul>
11	Strongly encouraged to attend as staff  May join approved travelling program	May join day camps as staff members, if the camp meets the following criteria: <ul style="list-style-type: none"> <li>A responsible adult, seminary alef age or older, must sleep on the same premises as the counselors and supervise them after camp hours.</li> <li>There may not be a boys camp in the same area. The camp may not employ single male counselors. Boy campers may not be over nine years old.</li> </ul>

**The following guidelines apply for all camps, local and out-of-town, in all grades:**

- Any decision regarding out-of-town day camps must be approved by Mrs. Zirkind or the grade principal/מחנכת
- Students in grades 9 through 11 are not permitted to be a counselor in an overseas camp.
- The designated driver must be seminary alef age or older.



# Student Recognition

## **Merit System:**

Students that model the essence of a Bais Rivkah student will be recognized through a merit system. The merit system will reflect positive student engagement and personal growth.

To be eligible for the merit system, students must receive at least a 90 percent average on their *davening*, school rules, and dress code grades.

At the end of the term, eligible students will receive a +5 card to hand in to the teacher of her choice to receive a plus five on a test. This excludes midterms and finals.

12th grade has their own merit system which will be introduced by the מחנכות.

## **Bais Rivkah Award:**

At the end of each month, six students per grade who have shown exemplary effort, דרך ארץ, and מידות טובות will be nominated by their teachers to receive the Bais Rivkah Award.

Each award recipient will be presented with a certificate and gift.

## **Honor Roll:**

Students who receive a combined 90 average at the end of each term will be featured on the school-wide honor roll bulletin board.

Students who have INC grades due to excessive absences are not eligible for honor roll.

## **Academic Achievement Award:**

Students in advanced tracks who receive an average of 90 and above for both terms will receive an academic achievement award and gift at the end of the year.

Students who have INC grades due to excessive absences are not eligible for the academic achievement award.

Eligibility for Merit System and Honor Roll will be indicated on the student's report card.

# Parent Portal



Parents are encouraged to visit the Bais Rivkah Parent Portal.

The portal will give access to the following:

- Progress Reports and Report Cards
- Registration and Tuition Information
- Teacher Directory
- Student Schedule
- Daily Attendance Records
- Course Attendance Records

## Sign-in Directions:

**Website:** [abrs.graphiteeducation.com](https://abrs.graphiteeducation.com)

**Credentials:** Use the username and password associated with your registration account.

Click "Forgot Password" if you do not have access to your log in information.

For further assistance, please contact your grade secretary.

## Navigating the "My Children" Menu:

- On the left-hand side of the screen, click "My Children"
- Click "Information"
- On the top center of the screen, use the "Select Child" bar to select the student you wish to view information for
- "Courses" and "Schedule" tabs will be activated on orientation day

The screenshot shows the Parent Portal interface. At the top, there is a blue header with 'Parent 1'. Below this is a sidebar with a 'Home' button and a 'My Children' section. The 'My Children' section is expanded, showing a list of tabs: 'INFORMATION', 'Courses', 'Teachers', 'Schedule', 'Attendance', 'Report Cards', and 'Forms & Contracts'. The 'INFORMATION' tab is selected. To the right of the sidebar, there is a 'Select Child' bar with three buttons: 'ALL', 'Chana (11th)', and 'Rivka'. A blue arrow points to the 'Rivka' button. Below the 'Select Child' bar, there is a text box that reads: 'When navigating the "My Children" menu, click the name of the student you wish to view information for on the bar above.'

The "Courses" tab shows which classes the student selected is enrolled in

The "Teachers" tab lists teachers for the student selected and their contact information

The "Schedule" tab shows the daily schedule for the student selected

The "Attendance" tab shows attendance records for the student selected. Under "Attendance", "Periods" "Absent", a red "x" indicates a cut class

The "Report Cards" tab shows Progress Reports and Report Cards published for the student selected.

**Please note:** At the end of each semester, Report Cards are uploaded to the portal as a PDF. Mark revisions after publishing will not be reflected on this document. Midway through the following semester, Report Cards will be republished to show any updates.

# Parent Portal



## Daily Attendance

- The "Days" Tab will show all daily records including: late sign in, absence to school, leaving early
- A red "X" indicates that the absence is counted towards the student's five allotted absence days

Periods		Days														
Days ?																
Date	Day	Teacher ↑	Absent		Left Early		Late		Time In	Time Out						
12/09/2024	Monday	Mrs. S. Marasow	✗													
10/22/2024	Tuesday	Mrs. S. Marasow			✗					3:38 pm						
10/17/2024	Thursday	Mrs. S. Marasow					✗		9:21 am							
10/15/2024	Tuesday	Mrs. S. Marasow	✗													
Total   In-school Excused   Excused   Unexcused   Total Minutes Out			2	0	0	2	0	1	0	0	1	0	1	0	1	0

## Class Attendance

- The "Periods" Tab will show attendance records for individual courses.
- a red "X" under the absence column indicates that the student cut class
- A green "✓" indicates that the student missed the class due to absence to school, lateness, or early sign out

Periods

Days

Periods ?

Date	Day	Course	Teacher	Absent
12/24/2024	Tuesday	E 9 Algebra I CC.1	Miss M. Junik	✓
12/09/2024	Monday	E 9 Algebra I CC.1	Miss M. Junik	✓
11/14/2024	Thursday	E 9 Algebra I CC.1	Miss M. Junik	✓
01/08/2025	Wednesday	E 9 ENGLISH COMPOSITION.1	Mrs. E. Abramowitz	✗
01/06/2025	Monday	E 9 ENGLISH COMPOSITION.1	Mrs. E. Abramowitz	✗
01/01/2025	Wednesday	E 9 ENGLISH COMPOSITION.1	Mrs. E. Abramowitz	✗
11/04/2024	Monday	E 9 ENGLISH COMPOSITION.1	Mrs. E. Abramowitz	✓
10/15/2024	Tuesday	E 9 ENGLISH COMPOSITION.1	Mrs. E. Abramowitz	✓
09/09/2024	Monday	E 9 ENGLISH COMPOSITION.1	Mrs. E. Abramowitz	✓
Total   In-school Excused   Excused   Unexcused   Total Minutes Out				290245





# Bais Rivkah High School Calendar

## שנת תשפ"ו - 2025 - 2026

English Date	Schedule	תאריך
Wednesday, August 27	9th Grade Out Of Town Parent Zoom	יום רביעי, ג' אלול
Tuesday, September 2	Staff Orientation	יום שלישי, ט' אלול
Wednesday, September 3	Student Orientation - All Grades	יום רביעי, י' אלול
Thursday, September 4	First Full Day	יום חמישי, י"א אלול
Sunday, September 7	Staff In-Service Day - No School	יום ראשון, י"ד אלול
Monday, September 8	9th Grade Open House	יום שני, ט"ו אלול
Tuesday, September 9	10th, 11th and 12th Grade Virtual Open House	יום שלישי, ט"ז אלול
Sunday, September 14	Day after סליחות - Late Start	יום ראשון, כ"א אלול
Sunday, September 21 - Thursday, September 25	No School - צום גדלי' and ראש השנה	יום ראשון, כ"ח אלול - יום חמישי, ג' תשרי
Friday, September 26	School Resumes	יום ששי, ד' תשרי
Wednesday, October 1 - Sunday, October 19	No School - סוכות and יום כיפור	יום רביעי, ט' תשרי - יום ראשון, כ"ז תשרי
Monday October 20	School Resumes	יום שני, כ"ח תשרי
Monday, November 3	Seminary Parent Evening - 12th Grade	יום שני, י"ב חשוון
Sunday, November 16	No School - כינוס השלוחים	יום ראשון, כ"ה חשוון
Monday, December 1	PTA - 9th and 11th Grade Early Dismissal 9th and 11th	יום שני, י"א כסלו
Wednesday, December 3	Out-of-Town PTA - All Grades	יום רביעי, י"ג כסלו
Wednesday, December 10	PTA - 10th and 12th Grade Early Dismissal 10th and 12th	יום רביעי, כ' כסלו
Monday, December 15 - Tuesday, December 16	Lighting מנורה - 3:10 pm Dismissal	יום שני, כ"ה כסלו - יום שלישי, כ"ו כסלו
Wednesday, December 17 - Monday, December 22	Break חנוכה - No School	יום רביעי, כ"ז כסלו - יום שני, ב' טבת
Tuesday, December 23	School Resumes	יום שלישי, ג' טבת
Tuesday, December 30	Half Day - עשרה בטבת	יום שלישי, עשרה בטבת
Wednesday, January 7	Study Afternoon - Half Day	יום רביעי, י"ח טבת
Thursday, January 8	Midterms Begin	יום חמישי, י"ט טבת
Sunday, January 11	Study Day - No School	יום ראשון, כ"ב טבת
Friday, January 16	First Semester Ends	יום ששי, כ"ז טבת



# Bais Rivkah High School Calendar

## שנת תשפ"ו - 2025 - 2026

English Date	Schedule	תאריך
Sunday, January 18	Second Semester Begins	יום ראשון, כ"ט טבת
Friday, January 30 - Tuesday, February 3	Midwinter Vacation	יום ששי, י"ב שבט - יום שלישי, ט"ז שבט
Wednesday, February 4	School Resumes	יום רביעי, י"ז שבט
Sunday, February 8	No School - כינוס השלוחות	יום ראשון, כ"א שבט
Monday, March 2	Half Day - תענית אסתר	יום שני, י"ג אדר
Tuesday, March 3, Wednesday, March 4	No School - פורים, שושן פורים	יום שלישי, י"ד אדר, יום רביעי, ט"ו אדר
Thursday, March 5	School Resumes	יום חמישי, ט"ז אדר
Sunday, March 22 - Sunday, April 12	Break - No School	יום ראשון, ד' ניסן - יום ראשון, כ"ה ניסן
Monday, April 13	School Resumes	יום שני, כ"ו ניסן
Sunday, April 26, Monday, April 27	Retreat - אחות התמימים	יום ראשון, ט' אייר יום שני, י' אייר
Tuesday, May 5	Special Program - ל"ג בעומר	יום שלישי, י"ח אייר
Thursday, May 21 - Sunday, May 24	No School - שבועות	יום חמישי, ה' סיון - יום ראשון, ח' סיון
Monday, May 25	School Resumes	יום שני, ט' סיון
Thursday, June 4	Finals Begin	יום חמישי, י"ט סיון
Tuesday, June 9	9:15 - 12th Grade ELA Regent	יום שלישי, כ"ד סיון
Wednesday, June 10	9:15 - 11th Grade Algebra II Regent	יום רביעי, כ"ה סיון
Wednesday, June 17	9:15 - 9th Grade Algebra I Regent 1:15 - 10th Grade Global History Regent	יום רביעי, ב' תמוז
Thursday, June 18	9:15 - 9th Grade Biology Regent 1:15 - 10th Grade Earth Science Regent	יום חמישי, ג' תמוז
Sunday, June 21	1:00 pm - 12th Grade Graduation	יום ראשון, ו' תמוז
Monday, June 22	9:15 - 11th Grade Ivrit Regent	יום שני, ז' תמוז
Tuesday, June 23	9:15 - 12th Grade US History Regent 1:15 - 10th Grade Geometry Regent	יום שלישי, ח' תמוז
Wednesday, June 24	9:15 - 11th Grade Chemistry Regent	יום רביעי, ט' תמוז



# High School Administration

## High School Principal

**Mrs. M. Heber**  
[mheber@bethrivkah.edu](mailto:mheber@bethrivkah.edu)

**Secretary: Ms. Chana Goldstein**  
[chanagoldstein@bethrivkah.edu](mailto:chanagoldstein@bethrivkah.edu)

## General Studies Department

**Director of General Studies: Mrs. B. Klein**  
[bklein@bethrivkah.edu](mailto:bklein@bethrivkah.edu)

**Secretary: Ms. Nechama Greisman**  
[rngreisman@bethrivkah.edu](mailto:rngreisman@bethrivkah.edu)

## Grade 9

**Grade Principal: Mrs. S. Marasow**  
[smarasow@bethrivkah.edu](mailto:smarasow@bethrivkah.edu)

**Mechaneches: Mrs. R. Rendler**  
[rrendler@bethrivkah.edu](mailto:rrendler@bethrivkah.edu)

**Secretary: Ms. Chaya Sudak**  
[9thgradeoffice@bethrivkah.edu](mailto:9thgradeoffice@bethrivkah.edu)

## Grade 10

**Grade Principal: Mrs. T. Katzman**  
[tkatzman@bethrivkah.edu](mailto:tkatzman@bethrivkah.edu)

**Director of Student Affairs: Mrs. T. Goldman**  
[tgoldman@bethrivkah.edu](mailto:tgoldman@bethrivkah.edu)

**Secretary: Mrs. Lieba Wolff**  
[10thgradeoffice@bethrivkah.edu](mailto:10thgradeoffice@bethrivkah.edu)

## Grade 11

**Grade Principal: Mrs. B. Brook**  
[bbrook@bethrivkah.edu](mailto:bbrook@bethrivkah.edu)

**Mechanchos:**  
**Mrs. C. Hus** [chus@bethrivkah.edu](mailto:chus@bethrivkah.edu)  
**Mrs. S. Sabol** [shirafriedman@bethrivkah.edu](mailto:shirafriedman@bethrivkah.edu)

**Secretary: Ms. Rochel Swued**  
[11thgradeoffice@bethrivkah.edu](mailto:11thgradeoffice@bethrivkah.edu)

## Grade 12

**Grade Principal: Mrs. F. Kesselman**  
[fkesselman@bethrivkah.edu](mailto:fkesselman@bethrivkah.edu)

**Mechanchos:**  
**Mrs. R. Gluckowsky** [rgluckowsky@bethrivkah.edu](mailto:rgluckowsky@bethrivkah.edu)  
**Mrs. M. Gurary** [mgurary@bethrivkah.edu](mailto:mgurary@bethrivkah.edu)

**Secretary: Ms. Tzippy Drukier**  
[12thgradeoffice@bethrivkah.edu](mailto:12thgradeoffice@bethrivkah.edu)

## Main Office

**Mrs. C. Lipskier**

718-735-0770 x1143/1116  
[highschooloffice@bethrivkah.edu](mailto:highschooloffice@bethrivkah.edu)





## Student Contract 5785-5786

I have read the Bais Rivkah High School Handbook, and I am ready to abide by all of the school policies:

Student signature: \_\_\_\_\_

Student name - print: \_\_\_\_\_

Date: \_\_\_\_\_

