

**ASSOCIATED BETH RIVKAH SCHOOLS
DIVISION OF HIGHER LEARNING**

CREDIT BALANCE PROCEDURES

Procedures for handling credit balances of students at Associated Beth Rivkah Schools, Division of Higher Learning are as follows:

When Title IV awards that are credited to a student's tuition account exceed the student's tuition balance, and a credit balance occurs, the amount of the credit will be disbursed to the student.

Associated Beth Rivkah Schools, Division of Higher Learning business office will issue a check to the student in the amount of the credit balance. These disbursements are made within fourteen days of the date that the credit balance occurs.